

# Circulation Policies

## Mountainside Public Library: Circulation at a glance

### Mountainside Library Card

<u>Item</u>	<u>Borrowing Period</u>	<u>Checkout Limit</u>	<u>Overdue Fine</u>
New Books (adult)	14 days	No limit	20¢ per item per day
New Books – Hi-demand	7 days	No limit	\$1.00 per item per day
Holiday Books	14 days	5	20¢ per item per day
All other books	28 days	No limit	20¢ per item per day
CDs	14 days	10	20¢ per item per day
New DVDs / DVDs	4 days / 7 days	6 total	\$2.00 per item per day
Books on cassettes / CD	14 days	10	20¢ per item per day
Periodicals	7 days	5	20¢ per item per day
Inter Library Loan	May vary!	Varies	50¢ per item per day

### MURAL / Out-of Town Library Card

<u>Item</u>	<u>Borrowing Period</u>	<u>Checkout Limit</u>	<u>Overdue Fine</u>
New Books (adult)	14 days	15*	20¢ per item per day
New Books – Hi-demand	7 days	15*	\$1.00 per item per day
Holiday Books	14 days	5*	20¢ per item per day
All other books	28 days	15*	20¢ per item per day
CDs	14 days	4*	20¢ per item per day
New DVDs / DVDs	4 days / 7 days	4 total*	\$2.00 per item per day
Books on cassettes / CD	14 days	4*	20¢ per item per day
Periodicals	7 days	4*	20¢ per item per day
Inter Library Loan	N / A	N / A	N / A

*\*Note: The maximum number of items that can be checked out on a MURAL / Out-of-Town Card is 15*

*All accounts that are sent an overdue or lost item notice are billed \$0.50 per notice for postage and processing.*